

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet**

County(ies): <u>San Diego</u>	Fiscal Year: <u>2006-07</u>
Program Workplan #: <u>OA-2</u>	Date: <u>2/28/06</u>
Program Workplan Name: <u>Mobile Outreach at Home &amp; Community</u>	Page: <u>1 of 6</u>
Type of Funding: <u>2. System Development</u>	Months of Operation: <u>12</u>
Proposed Total Client Capacity of Program/Service: <u>700</u>	New Program/Service or Expansion: <u>New</u>
Existing Client Capacity of Program/Service: <u>0</u>	Prepared by: <u>Michelle Peterson</u>
Client Capacity of Program/Service Expanded through MHSA: <u>700</u>	Telephone Number: <u>(619) 563-2715</u>

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
<b>A. Expenditures</b>				
<b>1. Client, Family Member and Caregiver Support Expenditures</b>				
a. Clothing, Food and Hygiene				\$0
b. Travel and Transportation				\$0
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports				\$0
e. Other Support Expenditures (provide description in budget narrative)				\$0
f. Total Support Expenditures	\$0	\$0	\$0	\$0
<b>2. Personnel Expenditures</b>				
a. Current Existing Personnel Expenditures (from Staffing Detail)				\$0
b. New Additional Personnel Expenditures (from Staffing Detail)				\$0
c. Employee Benefits				\$0
d. Total Personnel Expenditures	\$0	\$0	\$0	\$0
<b>3. Operating Expenditures</b>				
a. Professional Services				\$0
b. Translation and Interpreter Services				\$0
c. Travel and Transportation				\$0
d. General Office Expenditures				\$0
e. Rent, Utilities and Equipment				
f. Medication and Medical Supports				\$0
g. Other Operating Expenses (provide description in budget narrative)				\$0
h. Total Operating Expenditures	\$0	\$0	\$0	\$0
<b>4. Program Management</b>				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
<b>5. Estimated Total Expenditures when service provider is not known</b>	\$894,600			\$894,600
<b>6. Total Proposed Program Budget</b>	\$894,600	\$0	\$0	\$894,600
<b>B. Revenues</b>				
<b>1. Existing Revenues</b>				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
<b>2. New Revenues</b>				
a. Medi-Cal (FFP only)	\$89,129			\$89,129
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$89,129	\$0	\$0	\$89,129
<b>3. Total Revenues</b>	\$89,129	\$0	\$0	\$89,129
<b>C. One-Time CSS Funding Expenditures</b>	\$172,939			\$172,939
<b>D. Total Funding Requirements</b>	\$978,410	\$0	\$0	\$978,410
<b>E. Percent of Total Funding Requirements for Full Service Partnerships</b>				0.0%

**EXHIBIT 5b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet**

County(ies): <u>San Diego</u>	Fiscal Year: <u>FY 06-07</u>
Program Workplan #: <u>OA-2</u>	Date: <u>2/28/06</u>
Program Workplan Name: <u>Mobile Outreach at Home &amp; Community</u>	Page: <u>2 of 6</u>
Type of Funding: <u>2. System Development</u>	Months of Operation: <u>12</u>
Proposed Total Client Capacity of Program/Service: <u>700</u>	New Program/Service or Expansion: <u>New</u>
Existing Client Capacity of Program/Service: <u>0</u>	Prepared by: <u>Michelle Peterson</u>
Client Capacity of Program/Service Expanded through MHSA: <u>700</u>	Telephone Number: <u>(619) 563-2715</u>

Classification	Function	Client, FM & CG FTEs <sup>a/</sup>	Total Number of FTEs	Salary, Wages and Overtime per FTE <sup>b/</sup>	Total Salaries, Wages and Overtime
<b>A. Current Existing Positions</b>					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
	<b>Total Current Existing Positions</b>	0.00	0.00		\$0
<b>B. New Additional Positions</b>	Program Manager, Licensed*		1.00		\$0
	Geriatric Psychiatrist*		0.20		\$0
	Geriatric Psychiatric Nurse/ LCSW / LMHC*		5.00		\$0
	Counselor, Master Level Interns*		2.00		\$0
	Senior Peer / Family Support Coordinator*	1.20	1.20		\$0
	Clerical & Other Support Staff*		1.00		\$0
	*Bilingual / Bicultural				\$0
	These staff positions are a likely profile for this workplan. However, the contractor shall propose the specific staffing for this program to best meet the program goals.				
					\$0
					\$0
					\$0
					\$0
					\$0
	<b>Total New Additional Positions</b>	1.20	10.40		\$0
<b>C. Total Program Positions</b>		1.20	10.40		\$0

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers.  
b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

**Mental Health Services Act CSS Budget Narrative**

County(ies): San Diego

Fiscal Year: 2006-07

Page: 3 of 6

Program Workplan #: OA-2

Date: 02/28/06

Program Workplan Name: Mobile Outreach at Home & Community

Type of Funding: 2. System Development

New Program/Service or Expansion: New

<u>Line #</u>	<u>Amount</u>	<u>Description / Justification</u>
A.5	\$894,600	Estimated Total Expenditures (when service provider is not known) were derived by calculating the average cost per client for similar services among existing providers from FY 2005-06 budgets times the number of clients expected to be served in the fiscal year. Staffing for this program is based upon optimum staff to client ratios with approximately 60-70% of the total costs allocated for staff salaries and benefits. This budget is for 12 months from July 1, 2006 - June 30, 2007.
B.2.a	\$89,129	If applicable, new revenues were estimated for Medi-Cal (FFP only) given the estimated number of clients and services expected to be Medi-Cal eligible. Programs without Medi-Cal revenue are targeting the unserved non-Medi-Cal eligible population and/or are providing non-billable Medi-Cal services.
C	\$172,939	One-Time CSS Funding Expenditures are the sum of the following:  One-time CSS funding for start-up and implementation expenditures for this program are equivalent to 6 weeks of service operations. Our County has used this method before with new programs and based on our past experience the equivalent of 6 weeks of funding seems to be a sufficient amount for Contractors to purchase most of the equipment and supplies needed for a new program. The majority of start-up funds are budgeted to purchase equipment such as computer hardware, software, cell phones, copier, fax, furniture and other office equipment and transportation for clients (if needed). Additionally, these funds may be used to secure or expand office space. Implementation funds are also needed for program staff to recruit, hire, and train personnel and will be used to develop initial program outreach strategies to get this program up and running. These start-up costs will be expended in the first quarter of FY 06-07 between July 1, 2006 - September 30, 2006.  \$92,939  One-time CSS funding for Geriatric Mental Health Certificate training and materials. These start-up costs will begin to be expended in the first quarter of FY 06-07 between July 1, 2006 - September 30, 2006. The curriculum requires 80 hours which will probably take up to 6 months to be completed. The training is budgeted for 60 participants which include program staff and Mental Health Services and Aging Network Providers and includes trainer (\$12,000), training materials (\$12,000), facility costs (\$3,500) and (\$2,500) to cover other miscellaneous costs like food and transportation.  \$30,000  One-time CSS funding to purchase a van in the first quarter of FY 06-07 for the program to transport clients. This estimate was based on blue book values for a used van.  \$30,000  One-time CSS funding for Senior Peer and Family / Caregiver Support training and materials ( training for Volunteers and Volunteer Services Coordinator). These start-up costs will begin to be expended in the first quarter of FY 06-07 between July 1, 2006 - September 30, 2006 and will be completed within 6 months. The cost is \$2,000 per person (includes training tool kit, travel and lodging to Los Angeles, training fees and technical assistance) for a total of 10 staff/volunteers. This will also be a training for trainers which will enable those attending to be future trainers.  \$20,000
D	\$978,410	Total Funding Requirements equals the total proposed program budget less total revenues plus one-time CSS funding expenditures.

**EXHIBIT 5a--Mental Health Services Act Community Services and Supports Budget Worksheet**

County(ies): <u>San Diego</u>	Fiscal Year: <u>2007-08</u>
Program Workplan #: <u>OA-2</u>	Date: <u>2/28/06</u>
Program Workplan Name: <u>Mobile Outreach at Home &amp; Community</u>	Page: <u>4 of 6</u>
Type of Funding: <u>2. System Development</u>	Months of Operation: <u>12</u>
Proposed Total Client Capacity of Program/Service: <u>700</u>	New Program/Service or Expansion: <u>New</u>
Existing Client Capacity of Program/Service: <u>0</u>	Prepared by: <u>Michelle Peterson</u>
Client Capacity of Program/Service Expanded through MHSA: <u>700</u>	Telephone Number: <u>(619) 563-2715</u>

	County Mental Health Department	Other Governmental Agencies	Community Mental Health Contract Providers	Total
<b>A. Expenditures</b>				
<b>1. Client, Family Member and Caregiver Support Expenditures</b>				
a. Clothing, Food and Hygiene				\$0
b. Travel and Transportation				\$0
c. Housing				
i. Master Leases				\$0
ii. Subsidies				\$0
iii. Vouchers				\$0
iv. Other Housing				\$0
d. Employment and Education Supports				\$0
e. Other Support Expenditures (provide description in budget narrative)				\$0
f. Total Support Expenditures	\$0	\$0	\$0	\$0
<b>2. Personnel Expenditures</b>				
a. Current Existing Personnel Expenditures (from Staffing Detail)				\$0
b. New Additional Personnel Expenditures (from Staffing Detail)				\$0
c. Employee Benefits				\$0
d. Total Personnel Expenditures	\$0	\$0	\$0	\$0
<b>3. Operating Expenditures</b>				
a. Professional Services				\$0
b. Translation and Interpreter Services				\$0
c. Travel and Transportation				\$0
d. General Office Expenditures				\$0
e. Rent, Utilities and Equipment				
f. Medication and Medical Supports				\$0
g. Other Operating Expenses (provide description in budget narrative)				\$0
h. Total Operating Expenditures	\$0	\$0	\$0	\$0
<b>4. Program Management</b>				
a. Existing Program Management				\$0
b. New Program Management				\$0
c. Total Program Management		\$0	\$0	\$0
<b>5. Estimated Total Expenditures when service provider is not known</b>	\$894,600			\$894,600
<b>6. Total Proposed Program Budget</b>	\$894,600	\$0	\$0	\$894,600
<b>B. Revenues</b>				
<b>1. Existing Revenues</b>				
a. Medi-Cal (FFP only)				\$0
b. Medicare/Patient Fees/Patient Insurance				\$0
c. Realignment				\$0
d. State General Funds				\$0
e. County Funds				\$0
f. Grants				
g. Other Revenue				\$0
h. Total Existing Revenues	\$0	\$0	\$0	\$0
<b>2. New Revenues</b>				
a. Medi-Cal (FFP only)	\$89,129			\$89,129
b. Medicare/Patient Fees/Patient Insurance				\$0
c. State General Funds				\$0
d. Other Revenue				\$0
e. Total New Revenue	\$89,129	\$0	\$0	\$89,129
<b>3. Total Revenues</b>	\$89,129	\$0	\$0	\$89,129
<b>C. One-Time CSS Funding Expenditures</b>				\$0
<b>D. Total Funding Requirements</b>	\$805,471	\$0	\$0	\$805,471
<b>E. Percent of Total Funding Requirements for Full Service Partnerships</b>				0.0%

**EXHIBIT 5b--Mental Health Services Act Community Services and Supports Staffing Detail Worksheet**

County(ies): <u>San Diego</u>	Fiscal Year: <u>FY 07-08</u>
Program Workplan #: <u>OA-2</u>	Date: <u>2/28/06</u>
Program Workplan Name: <u>Mobile Outreach at Home &amp; Community</u>	Page: <u>5 of 6</u>
Type of Funding: <u>2. System Development</u>	Months of Operation: <u>12</u>
Proposed Total Client Capacity of Program/Service: <u>700</u>	New Program/Service or Expansion: <u>New</u>
Existing Client Capacity of Program/Service: <u>0</u>	Prepared by: <u>Michelle Peterson</u>
Client Capacity of Program/Service Expanded through MHSA: <u>700</u>	Telephone Number: <u>(619) 563-2715</u>

Classification	Function	Client, FM & CG FTEs <sup>a/</sup>	Total Number of FTEs	Salary, Wages and Overtime per FTE <sup>b/</sup>	Total Salaries, Wages and Overtime
<b>A. Current Existing Positions</b>					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
	<b>Total Current Existing Positions</b>	0.00	0.00		\$0
<b>B. New Additional Positions</b>	Program Manager, Licensed*		1.00		\$0
	Geriatric Psychiatrist*		0.20		\$0
	Geriatric Psychiatric Nurse/ LCSW / LMHC*		5.00		\$0
	Counselor, Master Level Interns*		2.00		\$0
	Senior Peer / Family Support Coordinator*	1.20	1.20		\$0
	Clerical & Other Support Staff*		1.00		\$0
	*Bilingual / Bicultural				\$0
	These staff positions are a likely profile for this workplan. However, the contractor shall propose the specific staffing for this program to best meet the program goals.				
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
	<b>Total New Additional Positions</b>	1.20	10.40		\$0
<b>C. Total Program Positions</b>		1.20	10.40		\$0

a/ Enter the number of FTE positions that will be staffed with clients, family members or caregivers.  
b/ Include any bi-lingual pay supplements (if applicable). Round each amount to the nearest whole dollar.

## Mental Health Services Act CSS Budget Narrative

County(ies): San Diego

Fiscal Year: 2007-08

Page: 6 of 6

Program Workplan #: OA-2

Date: 02/28/06

Program Workplan Name: Mobile Outreach at Home & Community

Type of Funding: 2. System Development

New Program/Service or Expansion: New

<u>Line #</u>	<u>Amount</u>	<u>Description / Justification</u>
A.5	\$894,600	Estimated Total Expenditures (when service provider is not known) were derived by calculating the average cost per client for similar services among existing providers from FY 2005-06 budgets times the number of clients expected to be served in the fiscal year. Staffing for this program is based upon optimum staff to client ratios with approximately 60-70% of the total costs allocated for staff salaries and benefits. This budget is for 12 months from July 1, 2007 - June 30, 2008.
B.2.a	\$89,129	If applicable, new revenues were estimated for Medi-Cal (FFP only) given the estimated number of clients and services expected to be Medi-Cal eligible. Programs without Medi-Cal revenue are targeting the unserved non-Medi-Cal eligible population and/or are providing non-billable Medi-Cal services.
D	\$805,471	Total Funding Requirements equals the total proposed program budget less total revenues plus one-time CSS funding expenditures.